

Winchester Parks and Recreation
Advisory Board Meeting
Monday, June 25, 2012
6:30pm

Meeting Location: Lord Fairfax Room

Present: Krista Farris (Chair), John Elliott (Vice-Chair), Catherine Mattens, Jules Bacha, Kyle Homan, Brian Wigley and John Bentley

Absent: Matt Mintschencko

City Staff: Brad Veach (Director), Lisa Hamaker (Assistant Director), Dale Iman (City Manager)

Council: Milt McInturff

Media: Vic Bradshaw (Winchester Star)

Guests: Members of Korean War Veterans Local Chapter 313

Krista Farris called the meeting to order at 6:33pm.

Approval of May 2012 Minutes

Brian Wigley made a motion to approve the minutes; seconded by John Bentley and the May minutes were unanimously approved.

Public Comments:

Korean War Veterans Local Chapter 313

Korean War Veterans Memorial Proposal Update:

The proposed location of the current Firefighter's Shelter will not work for the memorial. An existing gravel area between Kiwanis I Shelter and Kiwanis II Shelter has been offered as a second option.

J Jones spoke to the Advisory Board members and City Staff seeking an answer of whether or not the memorial would be granted space in the park. Creating the memorial will tell the story of the Korean War and the people lost. There were 62 locally lost in the war. They would like to construct a low maintenance memorial. Fundraising and a maintenance fund would be their responsibility. They are estimating \$500.00 - \$1,000.00 be placed in the Maintenance fund a year. The group is asking the Advisory Board to consider placing the memorial in the park and finalize the site by the next Advisory Board meeting.

Jules Bacha asked the estimated cost of the project. The memorial cost is capped at \$100,000.00 with many donors to the project.

John Elliott asked if the Advisory Board were to consider the first site option near the existing POW/MIA Memorial would sharing the current shelter in the area be a possibility. Krista Farris asked if the Chapter would still be interested in running a water line if sharing a shelter site. The Chapter was agreeable to both.

Catherine Mattens asked about the pavers and they will become a fundraising project for the memorial through engraving them.

The Advisory Board Recommendation:

John Elliott made a motion to approve the original site, site #1 near the POW/MIA Memorial with a waterline installment and the potential of a shelter. The Advisory Board reserves the right to review and determine the location of a new shelter, expansion of the existing POW/MIA shelter or no shelter. The motion was seconded by Kyle Homan and approved.

Chairman's Report:**Neighborhood Park Visits:**

Krista Farris sent an e-mail out to all Advisory Board members with the assigned park locations. They were instructed to inspect and submit findings by e-mail and try to wrap up the visits by August.

Master Plan Committee Kickoff in September:

The kickoff for the Master Plan Committee would be in September with the Advisory Board working as a whole. The current Master Plan expires in 2014. The Committee would become part of the regular monthly Advisory Board meeting with work sessions as necessary. Brad Veach shared with the Board that in the past the Committee has always been just Park Board members but trends, designs, support and collecting patron information could be gathered by an outside professional firm. Professional consultants could be expensive and each park site could cost as much as \$25,000. The park would have to be selective in the park sites that would be a part of the Master Plan and the money would have to be factored into the FY2014 budget.

Director's Report:

Brad Veach introduced the new City Manager, Dale Iman; to the Advisory Board.

Development of the FY 2013 Park Board Meeting Schedule:

An annual Advisory Board meeting calendar was developed and handed out for Board members to review. This will become the official meeting calendar for the Fiscal Year 2013.

FY2013 Budget Overview:

Brad Veach shared an overview of the FY2013 budget with the Advisory Board. A handout was provided listing the items he discussed.

Fee Committee Update:

The Fee Committee will be ready to present to the Advisory Board during the month of July and will be given a month to review the information before making a recommendation to City Council.

Upcoming Events:

Brad Veach shared information on the following upcoming events. Some of the events mentioned were July 3rd Fireworks, Liberty 5K, Movies on the Mall, The Familyland Concert Series and free movie nights at the Park.

Councilman Milt McInturff recognized Brad and the staff for good activities and a job well done.

Advisory Board Meeting Dates:

Advisory Board Meeting: Monday, July 23, 2012 @ 6:30pm

Board Comments:

Brian Wigley mentioned that he had recently been skateboarding at various locations while vacationing and there were lots of people participating. He believes that a skatepark would be a nice amenity to the park.

Adjournment:

With no further business to discuss Krista Farris asked for a motion to adjourn; Kyle Homan made the motion; seconded by Brian Wigley, the meeting was adjourned at 7:45pm.

Respectfully submitted; Jennifer Stotler; Park Administration Coordinator, July 18, 2012.